

Training & Support for SAP Concur Customers

Good training is the starting point to success and key to seeing your employees get value from your SAP® Concur® investment. We want to set you up on your client journey by giving you access to a range of best practice training and support options.

TRAIN YOURSELF UP

To get on the course to success, you'll want to have the right tools. We've put together a few training links to make your client journey as smooth as possible.

Concur Support

The [support portal](#) includes our Knowledge Base, limited Chat Support, Technical Documentation, and more. We highly recommend looking through the Knowledge Base before contacting Support. If you still have questions, create a case on the portal and Customer Support will be in touch to help. You can use Global Search to find what you need.



Want to access Concur Support?

Log into SAP Concur and select Contact Support under the Help menu.



SAP Concur Training Website

The [Training Toolkit](#) is a great place to start if you need to quickly get oriented and understand how your employees will be using SAP Concur. Get up to speed or sharpen your skills with our collection of live and recorded [online classes](#). You'll find documents to help with any specific questions you have too.

Help

You can always find the drop-down Help button in the upper right corner of your screen while logged into SAP Concur.

Release Notes

SAP Concur releases new features and improvements each month. Stay up to date on your monthly product release notes.

...OR LET US TRAIN YOU

SAP Concur offers a full range of customised learning and training services to support your needs. Email training@concur.com for additional training support.



Customised Demonstrations & Materials

Custom demonstrations provide visual step-by-steps for the most important and common tasks undertaken on the SAP Concur platform.



SAP Concur Certification

Get unrestricted configuration access to your company site without going through customer support. **Professional Certification** demonstrates you have the expertise needed to be granted this access. This certification will also support your career growth!



On-site & Virtual Instructor-led Training

Receive instructor-led training sessions based on topics you select. Choose the subjects that would most benefit you and your employees, with topics ranging from covering the basics (for end users and admins) to restricted configuration training.

Please note that some training may incur a fee.

Are you ready to start your unique training journey? Visit our Learning Services page and complete the interest form, or send us an email at training@concur.com. We'll contact you to discuss your training needs.